

THE STATE OF TEXAS }{

COUNTY OF DAWSON }{

CITY OF LAMESA }{

MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:

DECEMBER 20, 2016

On this the 20TH day of December, 2016, at 5:30 P.M. there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Pro-Tem Britt announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 5 the Council Members were present:

	JOSH STEVENS	MAYOR
	MARIE BRISENO	COUNCIL MEMBER – DISTRICT 2
	BRANT STEWART	COUNCIL MEMBER – DISTRICT 1
	BOBBY G. GONZALES	COUNCIL MEMBER – DISTRICT 4
ABSENT	FABIAN RUBIO	COUNCIL MEMBER – DISTRICT 3
	FRED VERA	COUNCIL MEMBER – DISTRICT 5
ABSENT	CHANCE BRITT	MAYOR PRO-TEM/COUNCIL DISTRICT 6

City staff members present at the meeting:

SHAWNA D. BURKHART	CITY MANAGER
NORMA GARCIA	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the public present at the meeting:

Herrel Hallmark	Nathan Tafoya	Sandy Trevino	Dionicio Garza
Ida Rodriguez	Irma Ramirez	Wayne Chapman	Larry Duyck
Chief Alwan	Terri Stahl	Joey Rivas	Krista Tyra

Invocation was given by Council Member Bobby Gonzales.

CONSENT AGENDA: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning the consent agenda items is available for public review.

- a. **BILLS FOR NOVEMBER 2016:** Approval of the bills paid by the City of Lamesa for the month of November, 2016.

Motion by Council Member Briseno to approve Item 3a. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" 0 "ABSTAIN" 0

PUBLIC HEARING ON REQUEST FOR SPECIFIC USE PERMIT – 502 SE 12TH STREET: Public hearing to consider the petition of Delia Collins, 502 SE 12TH Street to change the zoning designation from: R-1 Single Family Residential to zoning district R-1 Single Family Residential with a Specific Use Permit for placement of a manufactured home for the following property:

LOT 16 BLOCK 7 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS.

Mayor Stevens announced the opening of the request for specific use permit at 502 SE 12th Street at 6:30 pm. Ida Rodriguez, Inspections Department, gave a brief overview of the request for specific use and stated that the Planning and Zoning Board had voted to approve the request. Ms. Rodriguez stated that 23 letters had been sent out to residents owning property in the 200-foot radius as per City ordinance and 2 letters were received back in favor of the change and 3 letters with no response. Ms. Collins spoke on her behalf.

There being no other person wishing to speak, the public hearing was closed at 6:39 pm.

REQUEST FOR SPECIFIC USE PERMIT – 502 SE 12TH STREET: Consider passing an Ordinance on first reading granting a specific use permit allowing placement of a manufactured home for the following property:

LOT 16 BLOCK 7 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS (502 SE 12th Street).

Motion by Council Member Vera to consider passing an Ordinance on first reading granting Specific Use Permit allowing the placement of a manufactured home for the following property:

LOT 16 BLOCK 7 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS (502 SE 12th).

Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" 0 "ABSTAIN" 0

AWARD ADMINISTRATIVE SERVICES FOR 2016 CDBG GRANT: Consider passing a resolution to award Administrative Services for 2016 CDBG Grant to A & J Howco Services, Inc.– 2,830 linear feet of water improvements on N. 3rd St. from N. Hartford Avenue to Boston Avenue, on N. 1st St. from a point between Canyon Avenue and Boston Avenue to Detroit Avenue, and on Detroit Ave. from point between Detroit Avenue and Elgin Avenue.

Motion by Council Member Stewart to approve a resolution awarding Administrative Services for 2016 CDBG Grant to Howco Service, Inc.– 2,830 linear feet of water improvements on N. 3rd St. from N. Hartford Avenue to Boston Avenue, on N. 1st St. from a point between Canyon Avenue and Boston Avenue to Detroit Avenue, and on Detroit Ave. from point between Detroit Avenue and Elgin Avenue. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" 0 "ABSTAIN" 0

OPEN BIDS FOR ONE-TIME SALE OF CALICHE FROM LANDFILL: City Council to open bids and provide bids for review by City staff for one-time sale of 60,000 cubic yards' caliche from City landfill.

Per City Manager, Shawna Burkhart, this item is on hold until further notice.

OPEN REQUEST FOR QUALIFICATION ON ENGINEERING AND ADMINISTRATIVE SERVICES FOR 2017/2018 CDBG GRANT: Open Request for Qualification for Engineering and Administrative Services for 2017/2018 CDBG Grant for water system improvement activities associated to the Texas Community Development Block Grant Program.

NAME OF ENTITY
HOWCO
KSA
DANEIL B. STEPHENS
PARKHILL SMITH AND COOPER

No City Council action required.

2016 TXCDBG SIGNATURE AUTHORIZATION: Consider passing a resolution approving authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development block Grant Program (TxCDBG) Contract Number 7216280.

Motion by Council Member Gonzales to pass a resolution approving authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development block Grant Program (TxCDBG) Contract Number 7216280. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: “AYE” 5 “NAY” 0 “ABSTAIN” 0

2016 TXCDBG CIVIL RIGHTS, FAIR HOUSING AND CODE OF CONDUCT POLICY: Consider passing a resolution regarding Civil Rights, Fair Housing, and to establish a Code of conduct Policy for the Texas Community Development Block Grant (TxCDBG) PROGRAM from TDA.

Motion by Council Member Gonzales to pass a resolution for Civil Rights, Fair Housing, and to establish a Code of conduct Policy for the Texas Community Development Block Grant (TxCDBG) PROGRAM from TDA. Motion seconded by Council Member Briseno and upon being put to a vote the motion passed.

VOTING: “AYE” 5 “NAY” 0 “ABSTAIN” 0

2016 TXCDBG FAIR HOUSING PROCLAMATION: Proclamation of December as Fair Housing Month.

The proclamation is requested by TXCDBG Fair Housing.

DISCUSSION OF USE OF EXTRATERRITORIAL JURISDICTION BY THE CITY OF LAMESA AND THE EXTENT OF USE: City Council to discuss the use of extraterritorial-jurisdiction and the extent of use.

Mayor Josh Stevens, stated he met with County Judge for beautification purposes only and would wait for the County to observe the ETJ packet.

2017 LIVESTOCK PERMIT RENEWALS: Consider renewal of livestock permits.

- **Landfill Tract:** (Landfill property) for keeping 23 calves upon application of Sam Leal
- **1006 South East 8th Street:** for keeping 6 horses, 1 donkey, and 1 cow upon application of Steven Alexander
- **1708 South 8th:** for keeping 6 goats or 3 calves upon application of Keith Carter
- **1712 South 5th Street:** for keeping 2 horses and 5 show pigs (temporary) upon application of Cody Swafford.

Motion by Council Member Stewart to renew 2017 Livestock Permits. Motion seconded by Council Member Briseno and upon being put to a vote the motion passed.

VOTING: “AYE” 5 “NAY” 0 “ABSTAIN” 0

UTILITIES DIRECTOR REPORT: Utilities Director to report on the city’s recent events

FINANCIAL REPORT: Finance Director to report on the city’s finances for November 2016.

CITY MANAGER REPORT: City Manager to report on current activities and answer questions from the City Council.

- a. City Hall Closed for Christmas – December 25 & 26, 2016 (holiday falls on weekend, Monday closed)
- b. City Hall Closed for New Year's Day – January 2, 2017 (holiday falls on weekend, Monday closed)

MAYORS REPORT: Mayor to report on current activities and to answer questions from City Council.

- a. Report on Boys and Girls Club Lake Project

EXECUTIVE SESSION: Council to consider convening into closed executive session under Sec. 551.074, Texas Government Code: "Personnel Matters; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee."

- a. Implementation of new Fair Labor Standards Act ruling (effective December 1, 2016) resulting in compensation changes for City Secretary & City Housing Authority Director/Purchasing Agent.

Motion by Council Member Stewart to convene in closed executive session in accordance with the provisions of the Texas Open Meetings to discuss and consider personnel matters. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.


VOTING: "AYE" 5 "NAY" 0 "ABSTAIN" 0

OPEN SESSION: Reconvene into open session to consider and discuss taking action regarding items discussed in Closed Session.

ADJOURNMENT: The next regularly scheduled meetings of the City Council of the City of Lamesa will be December 20, 2016 at 5:30 P.M. There being no other business, the meeting was adjourned at 8:03 P.M.

Pursuant to the provisions of the Texas Open Meetings Act, the City Council certifies that the items above are a full record of the subject matter of each deliberation and indicates each vote, order, decision or other action taken by the City Council of the City of Lamesa, Texas at the meeting held on the date indicated above. Ratified and approved at the regularly called meeting of the City Council of the City of Lamesa, Texas held on December 20, 2016.

ATTEST:


Norma Garcia
City Secretary

APPROVED:


Josh Stevens
Mayor